

OFFICE OF THE MANAGING DIRECTOR
ADARSHA VIDYALAYA SANGATHAN, ASSAM

Directorate of Technical Education, Assam, Kahilipara, Guwahati-781019



Ref. AVS/Tender-01/Vehicles/2022/264

Dated: 01/07/2024

NOTICE INVITING TENDER

Sealed Tenders affixing court fee stamp of Rs.8.25 are invited from the reputed local Tour and Travel agencies for providing vehicles on hire for the Adarsha Vidyalaya Sangathan, Assam at Guwahati/outside Guwahati for local use/tours in the districts on daily/monthly basis.

Rates to be quoted for Daily & Monthly basis in details like cost of hiring charges per day/month, fuel charges per km., halting charges etc. Daily and monthly hiring charges should be shown separately, including Driver allowances, all taxes, road tolls etc.

The Tenders will be received by the undersigned up-to **2.00 PM** on **19/07/2024**. The hiring charges should specifically be stated quoting all taxes, both in words & figures.

SPECIFICATIONS

Sl. No.	Requirement	Hiring Charges DAILY		Hiring Charges Monthly	Fuel Charges per K.M
		Local (Kamrup metro area)	Outstation (to include halt)	To include local & outstation trips including halt	
1	Toyota Innova Hycross				
2	Toyota Innova Crysta				
3	Toyota Innova				
4	Mahindra Scorpio				
5	Mahindra Bolero/Bolero Neo				
6	Hyundai Creta				
7	Maruti Ertiga/XL6				
8	Maruti Swift Dzire/Honda Amaze				
9	Traveller Bus (13/16 seater)				
10	Star Ultra Bus (41 seater)				
11	Tata Di/ Mahindra Bolero Pick-up				

For details of tender papers and further updates, interested parties may visit the office of the undersigned during office hours or to login <https://avs.assam.gov.in>

Sd/-

Managing Director,
Adarsha Vidyalaya Sangathan, Assam,
Kahilipara, Guwahati -19

TENDER NOTICE FOR HIRING OF VEHICLES FOR ADARSHA VIDYALAYA SANGATHAN, ASSAM

1. Sealed Tenders affixing court fee stamp of **Rs.8.25 (Rupees Eight and Twenty-Five paisa)** only from reputed Tour and Travel agencies of Guwahati, Assam for hiring of vehicles for Adarsha Vidyalaya Sangathan, Assam. Interested genuine parties fulfilling the following conditions may quote their competitive rates so as to reach the office of the undersigned by **19th July 2024 up-to 2:00 P.M.**
2. Billing will be from garage to garage with the overloading condition that dead mileage would not be more than 5 Kms. One way. Log-Book shall be maintained on daily basis.
3. **PRE-QUALIFICATION CRITERIA:**
 - a) The bidder should have at least three (3) years of experience in the 'tour and travel' business in providing vehicles to at least 2 Government/PSU/Autonomous organizations.
 - b) Bidder to have telephone/Mobile connection available at their premises/garage/stans from where such taxis are to be operated and can be requisited by the Adarsha Vidyalaya Sangathan, Assam.
 - c) At least one satisfactory service certificate from Government Department/ PSU/ Autonomous Bodies under the Government where the bidder has provided Taxi hiring service.
 - d) Bids of vendors, who are able to provide the following minimum categories of vehicles would be considered:
 - I. Toyota Innova Hycross
 - II. Toyota Innova Crysta
 - III. Toyota Innova
 - IV. Mahindra Scorpio
 - V. Mahindra Bolero/Bolero Neo
 - VI. Hyundai Creta
 - VII. Maruti Ertiga/XL6
 - VIII. Maruti Swift Dzire/Honda Amaze

The bidders have to submit documentary proof with respect to the pre-qualification criteria falling which the bid may not be considered for evaluation/acceptance.

4. Vehicles will be hired on the following terms and conditions. The bidders should satisfy himself with the terms and conditions of the contract. No claim on grounds of lack of knowledge, in any respect, shall be entertained.

4.1: VEHICLES:

- (a) Vehicles may be hired on regular basis, so separate rate (monthly and day-to-day basis to be quoted).
- (b) Vehicles shall report as per time schedule given to the individual driver by the user.
- (c) Vehicles to be provided should be not more than 03 (three) years old and be in presentable good condition. Vehicles shall be kept in good running condition and it will have clean upholstery with white covers wherever necessary and other accessories of the vehicles will also be kept in good condition. Vehicle with damaged body due to accidents etc. will not be acceptable.
- (d) Vehicles should be insured comprehensively and should have necessary permits from Transport Department/ Authority.
- (e) During the contract period, if the vehicle is sized/ detained/ impounded by the Police/ Transport Authority for any reason whatsoever, it would be at sole risk/ expenditure/ responsibility of the service provider/ contractor.
- (f) All expenses related to fuel, repairs and maintenance, driver emoluments etc. shall be borne by the service provider/ contractor.

4.2: RATES:

Rates approved in the tender shall maintain fixed for one year. Rates quoted should be inclusive of all taxes, road/toll taxes etc.

4.3: PAPANMENT TERMS:

The payment to the contractor will be made on submission of pre-receipt bill(s) duly supported by duty slip(s)/ log sheet(s), duly signed by concerned officers. Bills should be submitted by the service provider/contractor by the **05th** of the following month. No advance payment shall be made.

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4.4: TERMINATION OF CONTRACT:

The Adarsha Vidyalaya Sangathan, Assam reserves the right to terminate the contract at any stage, in case of unsatisfactory service on the part of the service provider.

4.5: DRIVERS:

- a) Drivers(S) of the vehicles must follow traffic rules and other regulations prescribed by Government from time to time. Drivers(s) should be familiar with all important roads in the State.
- b) Driver(s) must always be in clean cloths, must be courteous and well mannered and should always carry a mobile phone with them for easy contact. Driver(s) must not have any criminal records.

5. MISCELLANEOUS:

- a) Bids will be opened by a committee in presence of such bidders who may wish to be present. The contract will be for a period of 12 months which will be extendable subject to satisfactory service and performance.
 - b) Bidders should ensure that the driver to be provided must possess a valid driving license and carry with him all necessary documents like registration certificate, insurance papers, pollution control certificates etc.
 - c) The Adarsha Vidyalaya Sangathan will not be responsible for any challan lost, damaged, injury, accident etc. to the vehicle or to any other vehicle.
 - d) Service provider/ contractor must have all requisite clearance certificates from the concerned Government agencies as required under relevant rules.
 - e) The service provider/ contractor has to maintain proper records to show the nos. of hours and mileage travelled by each vehicle. Driver shall maintain duty chart (log-Book) and get signature of the officer or his personal staff for each duty and deposit the duty slip to the office of the Adarsha Vidyalaya Sangathan, Assam.
 - f) A penalty of **Rs.500/- (Five Hundred) only** per day per vehicle for default will be levied if any vehicle fails to meet above terms and conditions on any day.
 - g) **Bids security: Bid security of Rs. 50,000/- (Fifty Thousand) only to be deposited in the form of Demand Draft or Bank Guarantee. However, bidders registered with MSME/NSIC/SSI are exempted from paying EMD (should submit necessary documents).**
- 6: Tenders receipt after the stipulated date and time and incomplete tenders will not be entertained.
7. Tenders to be addressed to the Managing Director, Adarsha Vidyalaya Sangathan, Assam, Kahilipara, Guwahati-19 and submitted till **19th July 2024 up-to 2:00 P.M.**
8. Bid Evaluation shall be done on **22nd July 2024 at 12:00 P.M.**
- 8: The approved bidders/ firms will be required to sign an Agreement with the Adarsha Vidyalaya Sangathan, Assam.

Sd/-
Managing Director,
Adarsha Vidyalaya Sangathan, Assam,
_Kahilipara, Guwahati -19