

OFFICE OF THE MANAGING DIRECTOR
ADARSHA VIDYALAYA SANGATHAN, ASSAM

(An Autonomous Body under Department of School Education, Government of Assam)
Kahilipara, Guwahati-781019, Assam : email info.adarshavidyalaya@gmail.com

No. AVS/Transfer of Staff/2024/01/11

Dated: 20/07/2024

**GUIDELINES ON MUTUAL TRANSFER OF CONTRACTUAL TEACHERS SERVING IN
ADARSHA VIDYALAYAS OF ASSAM UNDER THE ADMINISTRATIVE CONTROL OF
ADARSHA VIDYALAYA SANGATHAN, ASSAM**

To ensure quality education in the Adarsha Vidyalayas of Assam and to optimize job satisfaction among the teachers in fare and transparent manner, Adarsha Vidyalaya Sangathan, Assam hereby notifies the following guidelines for Mutual Transfer of services of contractual teachers working in Adarsha Vidyalayas.

Provision:

1. The mutual transfer will be done once in a year subject to fulfillment of conditions applicable.
2. The scope of mutual transfer will be open for same category of teachers only. In case of teachers teaching language subjects, mutual transfer between applicants will be considered who teaches the same language subject.
3. One teacher can apply only with one co-applicant only. On receipt of more than one application from any teacher, such application shall summarily be rejected.
4. One applicant teacher can not change his/her choice/ online application, once he/she submit the application.
5. In case of detection of false information submitted by the applicants or violation of any provision/clause/guideline, the transfer order shall stand cancelled.
6. Submission of application for mutual transfer does not confer any right of transfer to any working teacher.

Timeline:

1. The application will be received in the official email id: info.adarshavidyalaya@gmail.com w.e.f 21st July to 25th July 2024.

Procedure:

1. Notice regarding submission of mutual transfer application will be published in the official website of Adarsha Vidyalaya Sangathan, Assam.
2. The applications will be received in the official email only in the prescribed format annexed with this guideline.
3. Transfer Orders will be uploaded in the official website of Adarsha Vidyalaya Sangathan, Assam once approved by the authority.
4. The transferred teachers will have to join in the new place of posting within 7 (Seven) days of issuance of the transfer order.
5. In case, either of the teacher does not join in the newly transferred Vidyalaya within 07 days of issuance of the transfer order, the particular mutual transfer for both the teachers will automatically be cancelled.

Exception:

Notwithstanding anything contained in the Guidelines, the Managing Director, Adarsha Vidyalaya Sangathan, Assam shall be the competent Authority to materialize any mutual transfer in relaxation of any or all of the above provisions after recording reasons justifying such relaxation.

The above Guideline is to be followed during the process of mutual transfer of Contractual Teachers of Adarsha Vidyalayas of Assam.

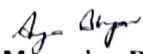
Sd/- Smt. Anuja Bhuyan, ACS
Managing Director,
Adarsha Vidyalaya Sangathan, Assam
Kahilipara, Guwahati-19

Memo No. AVS/Transfer of Staff/2024/01/11-A

Dated: 20/07/2024

Copy to:

1. The Secretary to the Government of Assam, Department of School Education, Janata Bhawan, Block-C, Dispur, Guwahati-06 for kind information.
2. The Director of Secondary Education, Assam, Kahilipara, Guwahati-19 for kind information.
3. The PS to the Hon'ble Minister, Education, Assam, Janata Bhawan, Block-A, Dispur, Guwahati-06 for kind appraisal of the Hon'ble Minister.
4. The Principal of Adarsha Vidyalayas (all) for necessary information.
5. The PA to the Hon'ble Chairman, Adarsha Vidyalaya Sangathan, Assam, Janata Bhawan, Block-C, Dispur, Guwahati-06 for kind appraisal of the Hon'ble Chairman.
6. The Principal of Adarsha Vidyalayas (all) for necessary information.
7. Office copy.


Managing Director,
Adarsha Vidyalaya Sangathan, Assam
Kahilipara, Guwahati-19

